

Subject - General Foundation Course

Reduce topic

**Banking Transactions**

Banking Transaction and their Recording, Bank Account - Current, Saving, Recurring Deposit, Fixed Deposit Account, Pass Book, Pay in Slip, Withdrawal Slip, Statement of Account, Opening and operating a Bank Account, Types of Cheques.

**E-Banking**

Meaning, Process, Importance, Kinds of e-banking, Services - Credit Card, Debit Card, Mobile Banking, Telephone Banking, Electronic Fund Transfer, Electronic Cheque, e-wallet, ATM - Introduction, Advantages and Precautions.

**Income Tax**

Meaning, Important Definitions, Components of GST - CGST, SGST, IGST, Format of GST Bill.

  
14/12/2020